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Contact: Sophie Butcher

Committee Services

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1 July 2016

Dear Councillor

Your attendance is requested at a meeting of the **BOROUGH, ECONOMY AND INFRASTRUCTURE EXECUTIVE ADVISORY BOARD** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **MONDAY, 11 JULY 2016** at **7.00 pm**.

Yours faithfully

Satish Mistry  
Director of Corporate Services

**MEMBERS OF THE EXECUTIVE ADVISORY BOARD**

Chairman: Councillor Jenny Wicks  
Vice-Chairman: Councillor Liz Hogger

Councillor Philip Brooker  
Councillor Nils Christiansen  
Councillor Andrew Gomm  
Councillor Angela Goodwin  
Councillor Nigel Kearse

Councillor Julia McShane  
Councillor Bob McShee  
Councillor Mike Parsons  
Councillor Mike Piper  
Councillor Matthew Sarti

**Authorised Substitute Members:**

Councillor Adrian Chandler  
Councillor Colin Cross  
Councillor David Goodwin  
Councillor Gillian Harwood  
Councillor Murray Grubb Jnr  
Councillor Christian Holliday  
Councillor Jennifer Jordan

Councillor Dennis Paul  
Councillor Tony Phillips  
Councillor David Quelch  
Councillor Caroline Reeves  
Councillor Pauline Searle  
Councillor David Wright

**WEBCASTING NOTICE**

This meeting will be recorded for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you make a representation to the meeting you will be deemed to have consented to being recorded. By entering the Council Chamber, you are also consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries, please contact Committee Services on 01483 444102.

**QUORUM: 4**

## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Five fundamental themes that support the achievement of our vision:

- **Our Borough** – ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** – improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** – working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** – improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** – believing that every person matters and concentrating on the needs of the less advantaged

•  
**Your Council** – working to ensure a sustainable financial future to deliver improved and innovative services

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

### Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give the community value for money, now and in the future.

## AGENDA

### ITEM NO.

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the revised local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

3 **MINUTES** (Pages 1 - 6)

To confirm the minutes of the Executive Advisory Board meeting held on 23 May 2016.

4 **STOKE PARK MASTERPLAN** (Pages 7 - 14)

To consider an update on the Stoke Park Masterplan. Specifically, the consultation process to be undertaken with existing users and other stakeholders to make Stoke Park a vibrant community park and visitor destination.

5 **GUILDFORD TOWN CENTRE REGENERATION PLAN** (Pages 15 - 16)

The Allies and Morrison Town Centre Master Plan was well received after the consultation in 2015 and published by the Council earlier this year as a basis for considering the future development of Guildford town centre. Officers have been reviewing the Plan in terms of its viability, feasibility and deliverability and have generally endorsed it and are undertaking further work to transform the Master Plan into a Regeneration Plan.

A report setting out a work plan and objectives for the regeneration of the town centre is being put together by the Officers and will be finalised and reported to the Executive in the Autumn, prior to wider consideration by the Council's partners and stakeholders. In order to inform this process, the Executive Advisory Board is invited to consider and discuss the headline content of the proposed Regeneration Plan (see PowerPoint slide attached).

By way of background information, the Executive Advisory Board's attention is drawn to the following documents:

[Allies and Morrison Town Centre Vision 2014](#)

[Town Centre Masterplan documents](#)

This Executive Advisory Board reviewed the Master Plan at its meeting on 4 April 2016. The agenda for that meeting can be viewed here: [EAB Agenda 4 April 2016](#)

The Board was asked to submit comments on the following key policy questions:

- What sort of place should Guildford be?
- The LEP describes Guildford as a “growth town” but what is understood by this?
- What level of development can Guildford take?
- The town is short of recreation and play areas, but how much should we have?
- Should the amount of housing in the town be maximised?
- What sort of evening economy?
- Is there a need for offices?
- What should replace the gyratory and is the “drive to, not through” the right philosophy?
- Should the GBC become more active in town centre redevelopment?
- What should be done with the eye sores?

The relevant minute setting out the Board’s comments may be viewed by clicking on the following link: [EAB Minutes: 4 April 2016](#).

6 **EAB WORK PROGRAMME** (Pages 17 - 44)

To consider and approve the EAB’s draft work programme. Details of future Executive decisions are included.

**Please contact us to request this document in an alternative format**

23 MAY 2016

## BOROUGH, ECONOMY AND INFRASTRUCTURE EXECUTIVE ADVISORY BOARD

23 May 2016

Councillor Jenny Wicks (Chairman)  
\* Councillor Liz Hogger (Vice-Chairman)

* Councillor Philip Brooker	Councillor Julia McShane
* Councillor Nils Christiansen	* Councillor Bob McShee
* Councillor Andrew Gomm	* Councillor Mike Parsons
* Councillor Angela Goodwin	* Councillor Mike Piper
Councillor Nigel Kearse	* Councillor Matthew Sarti

\*Present

### **BEI4 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

Apologies for absence were submitted on behalf of Councillors Nigel Kearse, Julia McShane and Jenny Wicks.

In accordance with Council Procedure Rule 23(j), Councillor Caroline Reeve attended as a substitute for Councillor Julia McShane.

Councillors Geoff Davis, Matt Furniss and Susan Parker were also in attendance.

### **BEI5 LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

No disclosures of interest were submitted.

### **BEI6 MINUTES**

The minutes of the Board meeting held on 4 April, Special Meeting held on 13 April and 10 May 2016 were confirmed.

### **BEI7 IMPLICATIONS FOR GUILDFORD OF THE 'SURREY INFRASTRUCTURE STUDY'**

The Interim Director of Development gave a presentation on the 'Surrey Infrastructure Study'.

The Board was invited to provide views/comments on the document and raised a number of questions, including:

- *How would the biggest funding gaps be met in the provision of railways and highway infrastructure?*
- Funding for railways was provided by the train operating companies and Network Rail. A capital shortfall was expected owing to the Guildford Station enhancement being pushed back. Investment in the local road network was provided via a very small pot of available funds from Surrey County Council. The rest of the funding would need to be sought from the Department for Transport, Highways England, S106, S278 or via directly delivered schemes such as Wisley, Gosden Hill, Blackwell Farm via SARP.

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- The Lead Councillor for Infrastructure and Governance confirmed that the data provided in the Surrey Infrastructure Plan was now out of date. The caveats in relation to Guildford were detailed in full on page 132 of the plan. For example, we now know that motorway investment was planned via the Road Investment Strategy 1 as part of the Guildford Transport Strategy between the M25 and South West Quadrant.
- *Queried how it was possible that 1,540 people had migrated into Guildford on an annual basis?*
- This was not a net migration figure and represented the number of overseas university students coming to Guildford.
- *Would be helpful to map the population profile onto the housing stock.*
- *Queried why there was a 32% increase in demand for secondary school spaces versus only a 10% increase in demand for primary school places. Did not understand the lower differential for primary school places?*
- The 10% increase in demand for primary school places was reflective of the overall drop in birth rates.
- *Noted a shortfall of 15% was anticipated in provision of GP's and health services. Would like to understand how well Guildford was provided for?*
- The figure was based upon the time taken to get a doctor's appointment.
- *SARP had not been mentioned in relation to infrastructure funding, was that an error?*
- The Interim Director of Development confirmed that the document was not intended to be accurate but rather a sales document to obtain funding from central government.
- *M3 LEP GVA was quoted as £45 million per annum. How did this translate into LEP funds to invest?*
- The LEPs GVA had very little bearing on how the GVA worked. Growth funds 1 and 2 were based on central government allocations into each LEP. There may have been some consideration in relation to the GVA funds. Growth fund 3 was not allocated to an individual LEP and therefore LEPs had to make bids to central government based on specific schemes. Funding would be allocated accordingly regardless of whether the GVA funds amounted to 10 billion or 35 billion.
- *What was an opportunity area?*
- Opportunity areas, if established in your borough, can provide incentives such as cheaper borrowing, specialist consultant budgets to get development moving in a particularly difficult to develop area. There was no opportunity areas established in Guildford.
- *How confident was Guildford Borough Council that the infrastructural needs of an aging population would be met through the provision of GP surgeries, dentists and leisure facilities.*

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- All developments had to take into account the necessary provision of GP Surgeries and dentist surgeries. Developers also had to provide SANG land – alternative natural greenspace. Surrey County Council was responsible for the provision of NHS and primary care. A development strategy was currently being drafted to facilitate more joined up care provision in response to budget increases and an aging population. Guildford Borough Council was responsible for the hard infrastructure.
- *In relation to special needs education and secondary school capacity, no mention had been made of the 18-25 year age group. However, an Education and Health Statement could be applied for so that people with special needs could stay in education up until the age of 25. What plans were there to increase such educational facilities within Guildford?*
- Later life and special education needs was a key growth area, funding for which would be made available via central government and Surrey County Council.
- *Poor broadband signal was identified as a problem in Guildford. How would the funding gap be met?*
- Guildford Borough Council was currently working with Virgin BT so that businesses could apply to get a grant for faster broadband. As additional faster broadband networks were installed for businesses, domestic customers would automatically benefit.
- *Why was Guildford one of the last boroughs in Surrey to implement CIL?*
- The data in the report was incorrect. Guildford Borough Council could not implement CIL until the new Local Plan was adopted. So far, only Kingston and Woking Borough Council had CIL contributions in place.
- *Questioned the value of looking at a report that was out of date. Concerned to know when Guildford's Infrastructure Plan would be available? Referred the Board to p104 and the projection of 9,300 new homes, which was in line with the ONS projection. There was an expectation that Surrey's housing increase would be significantly constrained within this set of infrastructure guidelines relative to the ONS projections. Referred the Board to p40, table 3.15, 9,300 new homes was already a significant increase than any of the other Surrey boroughs. Surrey considered that the infrastructure was inadequate and capacity was fundamental. By contrast, 14,000 homes were currently proposed in Guildford's Local Plan.*
- The Acting Chairman confirmed that the report was based on data derived from July 2015. The Acting Chairman recognised that there were many caveats in the report. It nevertheless provided a useful framework to look at what gaps remained and to recognise how much Guildford Borough Council had already done.
- The Lead Councillor for Infrastructure and Governance referred the Board to page 132 of the Surrey Infrastructure Plan where a number of caveats were detailed. The data had been produced based on the previous version of the Guildford draft Local Plan. The housing numbers were much higher in that data set and taken from the highest range level. It was also based upon an employment lands needs assessment that had now been revised and significantly reduced. It was essential to get it right as additional housing was dependent upon adequate infrastructure being in place. Policies and conditions had been drafted with this in mind. Appendix C of

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the current draft local plan detailed the infrastructure plans providing estimates of costs, delivery schedules and the partners that Guildford Borough Council were working with to achieve it.

- *Concerned in relation to the strategy for schools adopted by the County Council in terms of allocating sufficient school places and funding. Whilst it was not a Guildford Borough Council function, it was essential that the County Council provided greater clarity and certainty on school places and funding streams.*
- The number of schools to be provided was dependent upon the amount of development proposed and the associated infrastructure. Delivery of schools and their funding could therefore change according to these external factors.
- *200 million had already been allocated in the first two phases of LEP funding. The LEP was now in its third phase of dealing with funding applications. Would appreciate a better understanding of how LEPs work and how they fit in with Guildford's infrastructure plans. There appeared to be a lack of transparency and accountability of LEPs.*
- The Lead Councillor for Infrastructure and Governance agreed that Guildford Borough Council should look at ways to support the LEP in their decision-making processes.
- *Noted that a number of bus priority lanes were proposed. Would it not be better to fit buses with transponders to give them automatic priority as opposed to a bus lane that only got used 20% of the time.*
- Acknowledged that technology was changing all of the time and could be looked at as part of the Sustainable Transport Strategy.

The Board acknowledged that the Surrey Infrastructure Study had provided a useful framework to look at the infrastructural challenges that faced Guildford whilst also acknowledging the number of caveats that existed. The Board also recognised the significant work that had already been undertaken to bridge funding gaps and looked forward to the development and implementation of Guildford's Infrastructure Plan overall.

### **BE18 GUILDFORD DESIGN GUIDE**

The Design and Conservation Team Leader gave a presentation on the Guildford Design Guide.

The Board was invited to provide views/comments on the document and raised a number of questions, including:

- Recognised the value and importance in the emergence of such a document. The Guide was hoped to give weight in the consideration of planning applications by the Planning Committee in addition to the existing Residential Design Guide.
- Anticipated that more planning applications would be submitted in the future with modern designs and therefore the Guildford Design Guide would provide a necessary benchmark.
- Advocated councillors visiting sites and buildings around the country that were more modern in their design.



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- Recommended that more landscaping, greenness and biodiversity should be introduced into the building designs within Guildford Town Centre.
- The guide would provide a level of quality assurance to ensure that materials used in any building works was of a good standard.
- What was good design within the context of the borough?
- Was interested to know how levels of lighting within Guildford Town could be controlled given that Guildford was located next to Areas of Outstanding Natural Beauty.
- Was mindful that planning policy needed to reflect and meet the distinct design needs of the different areas of Guildford.
- The Interim Director of Development stated that the Residential Design Guide (2004) did not provide planners with a framework that outlined the design requirements of the town. The Guildford Design Guide would therefore assist with this need.
- The Design and Conservation Team Leader also confirmed that sustainability would be part of any design criteria and implicit to it.
- Welcomed the creation of additional public spaces around Guildford Town with good quality landscaping and seating.
- Important to ensure that modern design was integrated well into the overall variety of designs within the borough. The Guildford Design Guide would therefore provide a set of principles by which this could be achieved.
- The Interim Director of Development confirmed that the Town Centre Regeneration Plan would look at how different materials could be used so to respect the heritage quarter.
- A dark sky policy had already been adopted by Effingham's Neighbourhood Plan and would endorse it being adopted borough wide.
- Would support further work to be undertaken to ensure that the design of off-street parking schemes was not so intrusive on the street-scene overall.
- Was it possible to provide guidelines on how to make smaller homes look like larger homes so that the desire to extend was negated?
- Advocated the need for more communal spaces and play areas.
- The Design and Conservation Team Leader confirmed that shared spaces and parking courts would become more of an issue going forward and therefore appropriate guidance would be drafted.
- Endorsed the creation of additional homes for the elderly in town centre locations close to essential amenities. It was anticipated that if more older people moved to the town centre, homes would be freed up for younger families.

The Board fully endorsed the following recommendation for the Executive to consider at their meeting on 19 July 2016.

- (1) That a working group was established to oversee the emergence of the Guildford Design Guide, ensuring that it was comprised of enforceable policies that carried planning weight, rather than a guidance document per se.

#### **BEI9 EAB WORK PROGRAMME**

The Acting Chairman noted that the Board had reviewed a number of topics so far, some issues were at the early stages of policy development and others were close to completion. It was important that a balance was struck in the items detailed in the work programme moving forward. It was also imperative that the Board worked more closely with Executive members. The original proposal was that Executive members would act as Chairperson(s) of the respective Advisory Boards, but was changed for very good reasons. The Acting Chairperson wished to work in partnership with Executive members and invited comments from Board members on the mechanisms by which the work programme was put together.

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The Board noted that where Executive members may have a view on an issue coming forward on the work programme it would be useful for such information to be circulated to the Board in advance of the meeting. This would ensure that a more meaningful discussion would be held by the Board in close consultation with the appropriate Executive member(s).

In anticipation of the next meeting on 11 July 2016, it was noted that Guildford's Parking Strategy was on the agenda, as requested by the Lead Councillor for Infrastructure and Governance. The Interim Director of Development stated that the draft parking strategy would be ready for circulation mid-June.

The Board also noted that plans were in place to ensure that the appropriate Executive member(s) were invited to Agenda Setting Meetings of the Executive Advisory Boards and Overview and Scrutiny Committee meetings.

The meeting finished at 8.45 pm

Signed .....

Date .....

Chairman

# Executive Advisory Board – Stoke Park Masterplan

This short report summarises information about Stoke Park for the Executive Advisory Board

## 1. Map of Stoke Park and the Surrounding Area (electronic view or print in A3)

### Guildford's largest public park.

Home of the Surrey County Show and the music festival GuilFest, Stoke Park is a multi-functional park of 52 hectares consisting of sports facilities, gardens, woodland & leisure facilities

**Stoke Park** is a thriving venue for outdoor events. Popular events include: GuilFest Festival, July; Surrey County Show, last bank holiday in May; Fun Fair, September; Lions Firework Fiesta, November; Model Steam Rally and Exhibitions, July.

For further information about forthcoming events, contact: Leisure@Guildford.gov.uk, Tel: 01483 444715 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

#### Key to Facilities

- General**
  - Car Parking
  - Children's Play Area
  - Greenmark
  - Ornamental Gardens
  - Padding Pool
  - Picnic Facilities
  - Wheelchair Accessible Toilets
  - Wooded Areas
- Sporting Facilities**
  - Model Boating Lake
  - Bowling Green
  - Cricknet Square
  - Football Pitch
  - Crazy Golf
  - Rugby Pitch
  - Tennis Courts
  - Skate Park
  - Stoke Park Walk

#### Sports Facilities

There is an extensive range of facilities within the park:

- Football – three full size grass pitches
- Junior football – three grass pitches
- Hockey – one full size grass pitch
- Junior rugby – one grass pitch
- Cricket – two cricket squares
- Lawn tennis – two grass pitches
- Badminton – two courts convertible from tennis courts
- Children's play area
- Changing rooms

All of these facilities, except bowls, can be hired by contacting Parks & Countryside. Tel: 01483 444718

For further information about forthcoming events, contact: Leisure@Guildford.gov.uk, Tel: 01483 444715 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

#### Leisure Facilities

- Easy access way marked with –
- The Stoke Park Walk
- Summer cafe
- Public toilets and park seating
- Model boating lake
- Dog walking
- Site lighting
- Crazy Golf
- Three public toilets

For information about cycle routes, contact Surrey County Council on 08456 00909 or email: [cycling@surrey.gov.uk](mailto:cycling@surrey.gov.uk)

#### Beechalls Farm Barn

The award winning restored Beechalls Farm Barn is a popular venue for hire. It offers a venue every inch an original feature and is an excellent venue for a wide range of events. The barn is built up to 20' high, has a second floor with a timber and stone ceiling and a variety of private functions including wedding receptions and meetings. For further information contact: Leisure@Guildford.gov.uk, Tel: 01483 444718 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

#### Greenmark

The award winning Greenmark community hall was established in 2002. It is being developed as a centre to educate the public about recycling, composting and the use of renewable energy. The hall is a good example of second floor with a timber and stone ceiling. A demonstration is established. The hall seats up to 64 people, includes kitchen and bar facilities. The hall is wheelchair accessible for all. Visual equipment is available for the hearing impaired. For further information about hiring Tel: 01483 444718 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

#### Guildford Leisure Complex

The new leisure Guildford Spectrum is a one stop leisure and entertainment facility where you can enjoy ice skating, terran bowling, table tennis and a whole range of other leisure activities. The new leisure ice hockey and basketball will be a programme of events including ice shows and table tennis events. For further information contact: Leisure@Guildford.gov.uk, Tel: 01483 443322 • Email: info@guildfordspectrum.co.uk • Web: www.guildfordspectrum.co.uk

#### Stoke Park Lido

The Lido is one of the few remaining original 1920's outdoor pools. Guildford Lido is set in six acres of landscaped grounds. It is a popular venue for hire. The Lido is also home to Guildford's only heavy weight sports programme. For further information about the Lido: Leisure@Guildford.gov.uk, Tel: 01483 444888 • Email: lido@guildford.gov.uk • Web: www.guildfordlido.co.uk

#### Antonia Bowling Club

New and experienced bowlers will be welcome. For further information: 01483 827076

#### Guildford Bowling Club

Open between May and September, evening and weekends, and situated in Lido Lane. Telephone 01483 727278 for further information.

#### River-side Park

The 80-hectare Riverside Level Nature Reserve was created in the late 1970s. Following the construction of the A3, the reserve was landscaped and is now used for ground extraction. The reserve is home to a variety of rare species, notably the reed bed, a wood and water pool. The reserve is a well used site. For a leaflet about Riverside Nature Reserve Tel: 01483 444718 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

#### Youth Facilities

- Playground
- Skate park
- Putting pool
- Model boating lake
- Crazy golf

For further information about Parks & Countryside Tel: 01483 444718 • Email: parks@guildford.gov.uk • Web: www.guildford.gov.uk (Leisure/Parks & Countryside)

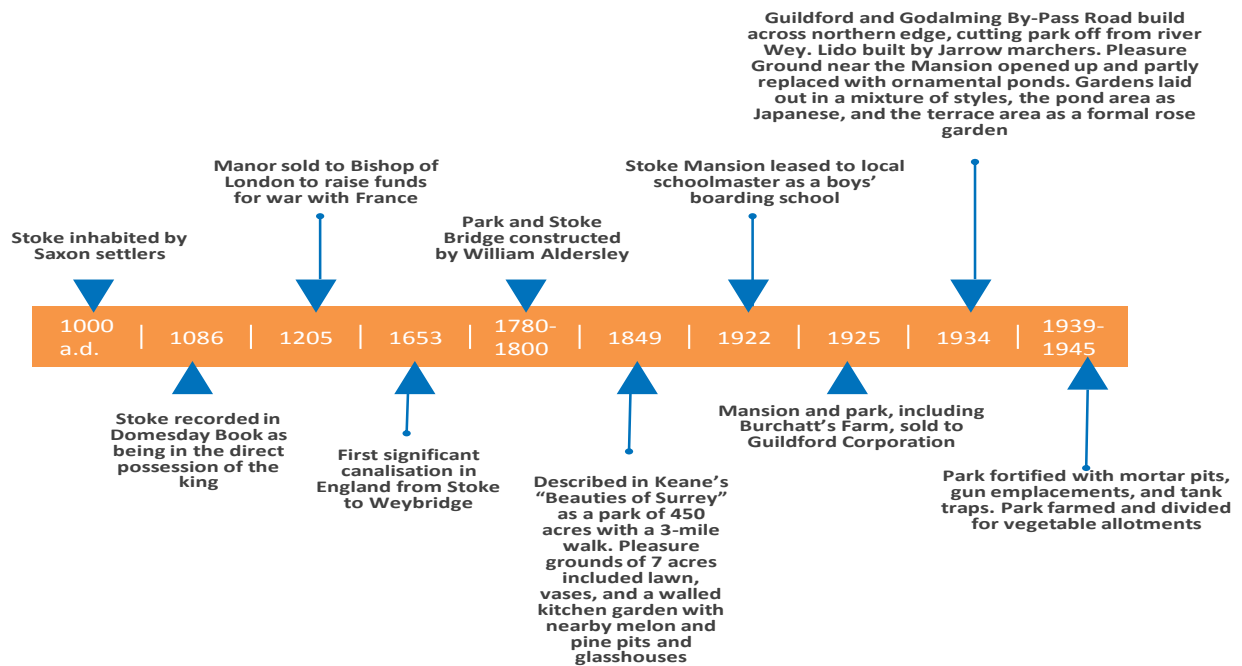
## 2. Introduction and brief history to Stoke Park

Stoke Park is a 52 hectare multi-functional Park bought by the Borough of Guildford from Lord Onslow in 1925 to prevent future building work and "remain for all time a lung of the town". Up to the present, this objective has been achieved. Situated between London Road and Parkway, which are two of the four arterial roads to the A3, Stoke Park is the largest Park within the town of Guildford and one of the largest regional parks in Surrey. It is also an award-winning Green Flag Park, which is the national standard and assessed annually. The remaining park and its woodland have remained largely intact since they were laid out in the 18th-century.

Stoke Park Mansion was demolished in the 1960's to make way for Guildford College. Where the old mansion house once stood and the walls around what was the house's kitchen garden are listed.

A recent survey concluded the park merits inclusion in the Register of Historic Parks and Gardens. A longer-term history of Stoke Park is set out below

# Stoke Park Time Line



Stoke Park contains a number of recreational facilities, buildings and assets, woodland and sports pitches. Stoke Park is a local and regional community park. It is home to the annual Surrey County Show a number of other events throughout the year, such as Race for Life, and the new Always the Sun music and food festival. It is also the site for the annual

Guildford Lions Firework Fiesta on 5 November every year. A 5 km run against the clock is organised by the group Parkrun most Saturday mornings. Many of the surrounding schools hire the park for their sporting events and lessons.

The site is governed and managed in accordance with its management plan, which is reviewed regularly as part of maintaining our green flag status.

**Legislation**

Stoke Park is ‘protected open space’. Under planning policy and the Open Spaces Act, this means that existing open space, sports and recreational buildings and land, including playing fields, cannot be built on unless:

- an assessment has been undertaken which has clearly shown the open space, buildings or land to be surplus to requirements; or
- the loss resulting from the proposed development would be replaced by equivalent or better provision in terms of quantity and quality in a suitable location; or
- the development is for alternative sports and recreational provision, the needs for which clearly outweigh the loss.

This is still relevant as there is a deficiency of amenity open space in the borough in the current and proposed local plans.

Byelaws apply as well the Surrey Act 1985.

**Assets and Facilities**

The site has number of assets and facilities, which fall in to the curtilage of the park which are set out below broken into various geographical locations around the park.

<b>Stoke Park Nursery/Nightingale Road</b>
Stoke Park - Nursery Greenhouses
Stoke Park - Home Farm Buildings
Stoke Park - Girl Guides, Nightingale Rd
Stoke Park - Home Farm Cottage
Stoke Park - Scout Hall, Nightingale Rd
Stoke Park Nursery - Office
Stoke Park Nursery Depot
Stoke Park – Nightingale Road Car Park
<b>Stoke Park Gardens</b>
Stoke Park – Boating Pond
Stoke Park - Gardeners Cottage
Stoke Park Gdns Playground
Stoke Park Japanese Shelter
Stoke Park Kiosk (Catering)
Stoke Park Kiosk (Mini Golf)

Stoke Park Ornamental Bridge
Stoke Park Paddling Pool
Stoke Park Paddling Pool Plant Room
Stoke Park Walled Garden Shelter
Stoke Park Tennis Courts
<b>Stoke Park</b>
Stoke Park - Aerial Adventure
Stoke Park - Allotments
Stoke Park - Astolat Bowls Pav
Stoke Park - Biodiversity Ctre (greenark)
Stoke Park - Bowls Mess room
Stoke Park – Guildford Bowls Club Pavilion
Stoke Park – Guildford Lido
Stoke Park - Haha
Stoke Park - Indoor Bowls Club
Stoke Park – Lido Road War Memorial
Stoke Park – Lido Road Car Park
Stoke Park - Skate Park
Stoke Park – sports pitches 4 x Full size adult grass football pitches 2 x 9V9 grass football pitches 1 x 7v7 grass football pitch 3 x Adult full size rugby pitches 2 x Cricket pitches 3 x Lacrosse pitches 6 x Rounders' pitches 2 x Tennis courts 2 x Tennis/netball courts 1 x Grass athletics track
<b>Burchatts Barn Area</b>
Stoke Park - Burchatts Farm - Pavilion
Stoke Park - Burchatts Farm Barn
Stoke Park - Burchatts Farm Barn - Flat 1
Stoke Park - Burchatts Farm Cottages 4
Stoke Park – Burchatts Farm Car Park
Stoke Park – Disability Challengers
Stoke Park - Model Engineering Society
Stoke Park - Old Guildfordians Club House
Stoke Park - Urban Saints

### 3. Stakeholders and Usage

There are a number of key stakeholders in the park

<b>Tenants</b>	<b>Estimated number of users where known/applicable</b>
Urban Saints,	N/A
Guildford Bowling Club,	40
Guildford Allotment Society,	N/A
Guildfordians (rugby),	2000
Old Guildfordians Association Club,	N/A
Disabilities Challengers,	N/A
Guildford Model Engineering Society,	100
Craggy Island (Wildwood),	N/A
Girl Guides and Scouts,	200+
Old Guildfordians (football),	90
Surrey County Agricultural Society	35,000 annually
Wey Valley Indoor Bowling Club	500
First Come First Served Catering	N/A
<b>Regular Hirers</b>	
Lanesborough School	N/A
Sandfields School	N/A
Royal Grammar School	N/A
Guildford Lions	20,000 annually
Cancer Research	6,000 annually
Park Run	400 per week
Junior Park Run	200 per week
Fitness Sessions (c.12 regular groups)	12 regular groups
Guildfordians Rugby Club	2 festivals annually, 8,000 people each
Music/arts festival	5,000-20,000 annually
Historia Normannis	weekly battle re-enactment with annual large-scale battle
Charlotteville Cycling Club	400 weekly
<b>Neighbours</b>	
Guildford College	
Guildford High School	
Guildford Community Church	
Guildford Spectrum	
Residents	Circa 200
<b>Other</b>	
Friends of Stoke Park	
Phyllis Tuckwell Hospice	Sponsor of the memory meadow
Baker Tilly	Sponsor of the Stoke Park Walk
Other major events e.g Olympic Torch and Armed Forces Day	Infrequent 40,000

### Visitor numbers

The visitor numbers to Stoke Park Gardens only over the last three municipal years are:

2013/14	499,630
2014/15	492,137
2015/16	459,522

The number of sports bookings numbers last three municipal years are:

2013/14	805
2014/14	661
2015/16	635

These bookings covers number of sports but is primarily used for football, rugby, lacrosse and tennis.

#### 4. Funding overview

To follow

### Anti-Social Behaviour Incidents

The following demonstrates incidents in Stoke Park from the data publicly available from Surrey Police:

Reported Incidents in Stoke Park for one year – 83 incidents recorded

a. November 2015 to April 2016 (winter)

36 incidents:

- 5 criminal damage and arson
- 5 public order
- 9 theft (mainly bicycles)
- 5 violence and sexual offence
- and 12 anti-social behaviour

b. May 2015 to October 2015 (summer)

47 incidents:

- 8 criminal damage and arson
- 3 public order
- 7 theft and burglary
- 19 violence and sexual offence
- 10 anti-social behaviour



## **5. Infrastructure Review**

The Stoke Park Infrastructure Review was completed in 2014 for the Corporate Plan to identify key issues. A number of conclusions were reached:

1. Stoke Park is Guildford's only regional multi-purpose open space, and is one of the most significant regional parks in Surrey.
2. Stoke Park needs a vision and a master plan to make it fit the 21<sup>st</sup> Century to sustain its current success and to meet future need.
3. A number of key areas are identified as in need of improvement. These are:
  - access
  - the built infrastructure (buildings and other structures including listed walling)
  - facilities (the need to improve catering, play and other attractions, including a vibrant events and activities programme)
  - green infrastructure (trees and landscape of the park)
  - interpretation, promotion and marketing.
4. External funding sources may be available.
5. A restored and vibrant park will attract additional primary income (e.g. through attracting higher spend on individual facilities, catering, etc.); and on secondary savings which may be realised through other agencies (e.g. by lowering NHS spending on physical and mental illnesses).

## **6. What can Stoke Park achieve?**

1. Increase adaptation to environmental pressures acting as Guildford's lung as per its original intention from Lord Onslow. These are many and varied, climate change, air quality, biodiversity all of which support public health.
2. Attract investment and save costs for business by making Guildford a better place to live and work
3. Lower the local tax burden by increasing income
4. Give people a "sense of place" about the unique area in which they live
5. Improve physical and mental health to provide equality for health in the borough. It should support the health and wellbeing agenda.
6. Greatly increase community interaction, and involve more people in events and activities

## **7. Best Practice in Successful Parks**

Common themes arising from best practice sites such as Queen Elizabeth Olympic Park, Reigate Priory Park, Tilgate Park, Lower Leas Coastal Park and numerous examples abroad and arguably Stoke Park are:

- Engaged local communities
- Excellent play facilities
- Diverse sports events and activities programmes
- Attractive landscape and supporting biodiversity
- Good quality food offering
- Well maintained and used assets

**Questions for the EAB:**

1. What form should a stakeholder and wide public consultation take to inform a masterplan?
2. What are the views on the current and future usage for events, activities and sports, i.e. what should the output of the park be?
3. What are the views on the need for investment in the parks infrastructure and assets?
4. What should the scope of the masterplan cover?
5. What are the views on the promotion of the park and engaging use in the site?
6. How do we sustain the current highly successful output from the park?
7. What are the EAB's perceptions about community needs for the park?
8. Comments on the project structure for developing the masterplan.

# Town Centre Regeneration Plan

- **Place**

What sort of character of place should the town be and therefore what would be the key features?

- **Housing**

The plan confirms the capacity for the concept of 'Town Centre' Living, but at what levels, location and degree of affordability?

- **Commercial Property**

Should we be encouraging office accommodation in the Town Centre and what sector should it be designed for?

- **Retail**

There is clear potential to expand Guildford's retail offer – how do we distinguish ourselves from competitors like Kingston and Woking?

- **Parking**

The redevelopment of town centre sites requires the redistribution of parking but what shapes this and how is it to be achieved?

- **Transport**

The 'drive to, not through' concept remains key to the Town Centre. This implies re-distribution of parking, the use of shared surfaces and traffic management measures.

- **Public Realm**

How would we like the Riverside development opportunities to look and feel?  
What quality and where are our key sites?

# Town Centre Regeneration Plan

- **Leisure & Entertainment –**

What kind of night-time economy does Guildford want and will the private sector deliver? Family orientated? How does that influence potential end users? What should be the scale of the sector locally?

- **Infrastructure**

How can we strategically influence utilities to focus and invest in Guildford? Can we work with providers and Regulators to understand their investment plans and to ensure timely delivery of improvements?

- **Delivery**

How does the public sector plan and organise the regeneration of the town to attract private sector investment to the scale and sophistication required?

## EAB AND O&S WORK PROGRAMME MEETING

Corporate Plan<sup>1</sup> items are intended to give the EABs an early opportunity to consider major policies or projects.

### BOROUGH, ECONOMY, AND INFRASTRUCTURE EAB

11 JULY 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Stoke Park Masterplan	In consultation with existing users and other stakeholders, produce a masterplan for Stoke Park to make it a vibrant community park and visitor destination	Yes	Cllr Richard Billington	Parks and Landscape Manager	2020
Guildford Town Centre Regeneration Plan	To consider an update on the proposals to deliver a sustainable town centre regeneration plan.	Yes	Cllr Paul Spooner	Infrastructure Programme Director	2017
5 SEPTEMBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Proposed Electric Bike Scheme and Electric Vehicle Charging Points	<ul style="list-style-type: none"> <li>(a) Explore and, subject to feasibility, introduce an electric bike scheme</li> <li>(b) Work with Surrey County Council to identify suitable locations and install additional electric vehicle charging points</li> </ul>	Yes	Cllr Matt Furniss	<ul style="list-style-type: none"> <li>(a) Manager Major Projects</li> <li>(b) Parking Manager</li> </ul>	2017
Guildford Town Centre Technology Solutions	Maximise technology solutions for Guildford town centre to support the visitor and retail economy	Yes	Cllr David Bilbé	Local Economy Manager	April 2017

<sup>1</sup> As per draft revised Corporate Plan

10 OCTOBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
14 NOVEMBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Outline General Fund Budget 2017-18	To consider the outline budget	No	Cllr Michael Illman	Head of Financial Services	February 2017
Multi-use sports and entertainment facility	Undertake a feasibility study for a new multi-use sports and entertainment facility in Guildford	Yes	Cllr Richard Billington/ Cllr Iseult Roche	Leisure Services Manager	2017
9 JANUARY 2017					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Slyfield Area Regeneration Project	Start delivery of housing as part of the Slyfield Area Regeneration Plan	Yes	Cllr Paul Spooner	Manager Major Projects	2019
20 FEBRUARY 2017					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Sustainable Movement Corridor	Promote and pursue the funding and delivery of a sustainable movement corridor linking the main economic areas and development sites to the town centre	Yes	Cllr Matt Furniss	Director of Development	2016

3 APRIL 2017					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion

**SOCIETY, ENVIRONMENT, AND COUNCIL DEVELOPMENT EAB**

14 JULY 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
New Arts Development Strategy	Develop and implement a new arts development strategy	Yes	Cllr Nikki Nelson-Smith	Leisure Services Manager	September 2016
8 SEPTEMBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Local Council Tax Support Scheme Annual Review	To recommend any necessary changes to the Local Council Tax Support Scheme prior to public consultation	No	Cllr Tony Rooth	Director of Resources	2017
Corporate Enforcement Policy	Undertake a review to ensure effective enforcement across the Council	Yes	Cllr Graham Ellwood Cllr Matt Furniss	Neighbourhood and Community Safety Officer Fleet and Waste Services Manager	2016

13 OCTOBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Integrating Community Care Services	(a) Embed our community care services into the wider elderly integrated care partnership (b) Help shape and improve future health and social care services by playing an active role with partners in the Guildford and Waverley Better Care Fund Board	Yes	Cllr Tony Rooth	Head of Health & Community Care Services	(a) November 2016 (b) May 2020
Sustainability Issues (including eco-living options and the impact of/adapting to climate change)	(a) Ensure that climate change impacts are considered in key Council decisions to enable appropriate planning for adaptation measures (b) Ensure climate change adaptation is considered as part of new planning applications	Yes <b>Recommended for removal from Corporate Plan</b>	Cllr David Bilbé	(a) Energy Management and Sustainability Officer (b) Planning Development Manager	(a) May 2017 (b) May 2016
17 NOVEMBER 2016					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Outline General Fund Budget 2017-18	To consider the outline budget	No	Cllr Michael Illman	Head of Financial Services	February 2017
New Leisure Strategy	Develop and implement a new leisure strategy	Yes	Cllr Richard Billington	Leisure Services Manager	May 2017
Procurement	Progress report including information regarding a targeted approach to cost savings (as requested by the EAB on 25 February 2016)	No	Cllr Matt Furniss	Director of Corporate Services	November 2016
5 JANUARY 2017					
Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion



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**23 FEBRUARY 2017**

Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion

**6 APRIL 2017**

Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion

**Unscheduled items**

**Borough EAB**

Item	Additional information	Corporate Plan Priority?	Relevant Lead Councillor(s)	Lead officer	Target completion
Devolution / Double Devolution		No	Cllr Paul Spooner	Policy and Partnerships Officer	
Business Improvement District – objectives for next five years of the BID		No	Cllr David Bilbé	Local Economy Manager	
LEP's wider picture/Ensuring a sustainable economy	Co-ordinate the LEP relationship and maximise funding opportunities to support Guildford as a smart growth hub	Yes	Cllr Paul Spooner	Local Economy Manager	2020

**Society EAB**

<b>Item</b>	<b>Additional information</b>	<b>Corporate Plan Priority?</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officer</b>	<b>Target completion</b>
Recycling Improvements/ Review of refuse and recycling service	(a) Review core recycling services to ensure that they remain fit-for-purpose  (b) Carry out doorstep surveys in 2017 and 2019 to identify residents' views on current and future recycling services	Yes	Cllr Matt Furniss	Fleet and Waste Services Manager	(a) December 2018 (b) December 2019
Traded services & income generation	Develop business cases for new traded services to increase commercial income	Yes	Cllr Michael Illman	Head of Financial Services	2020

**Others (suitability for EABs?)**

- Housing Capital Programme
- Implications of the UK leaving the European Union
- Individual Capital Bid Proposals
- Community Right to Bid

**SCHEDULE 1**

**EXTRAORDINARY MEETING OF COUNCIL: 12 July 2016**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
Referendum for a Directly Elected Mayor	<p>(1) To note the position concerning the receipt of a valid petition referred to in paragraph 4 of this report and the requirement to hold a referendum.</p> <p>(2) To agree no changes be made to the (local choice) functions specified in regulations under Section 9D (3) (b) of the Local Government Act 2000 if the Directly Elected Mayor and Cabinet form of governance is approved following the referendum.</p> <p>(3) To approve proposals for the operation of executive arrangements based on a Directly Elected Mayor and Cabinet form of governance, should this model be implemented as a consequence of the outcome of the referendum.</p> <p>(4) To note the draft notice</p>	<b>No</b>	Report to Council (12/07/2016)	<p>John Armstrong 01483 444102 <a href="mailto:John.armstrong@guildford.gov.uk">John.armstrong@guildford.gov.uk</a></p>

	<p>required to be published by the Proper Officer.</p> <p>(5) To authorise the Head of Financial Services to create a budget for the referendum in 2016-17 and to release monies from the recently established Council Governance reserve as necessary to meet the costs.</p> <p>(6) In the event of a vote in favour of a change to the Directly Elected Mayor and Cabinet form of governance in the referendum, to ask the Council's Independent Remuneration Panel to make recommendations on the arrangements for remuneration that should apply to a Directly Elected Mayor Model and to submit the Panel's report and recommendations to the Council for determination before a mayoral election in May 2017.</p>			
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**EXECUTIVE: 19 July 2016**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Inflation factors for service and financial planning 2017-18 to 2019-20	The Executive will be asked to agree the inflation factors to be used in the preparation of the 2017-18 outline budget.	No	Report to Executive	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>
* Page 25	Business Rates Discretionary Rate Review	To agree a revised discretionary framework, which may reduce the amount of relief that some current recipients are eligible for.	No	Report to Executive (19/07/2016) incorporating comments/ Recommendations of Executive Advisory Board – Society, Environment and Council Development (26/05/2016)	Belinda Hayden 01483 444867 <a href="mailto:belinda.hayden@guildford.gov.uk">belinda.hayden@guildford.gov.uk</a>
*	Lease Renewal of Wey Valley Bowls Association Ltd Stoke Park	To approve the granting of a new lease to Wey Valley Bowls Association at a rent below open market value.	No	Report to Executive (19/07/2016)	Mark Appleton 01483 444364 <a href="mailto:mark.appleton@guildford.gov.uk">mark.appleton@guildford.gov.uk</a>
*	Walnut Bridge Replacement Project	<ol style="list-style-type: none"> <li>1. Decision on which Bridge option to proceed with (either Bridge with mast on town side, or the 'living' bridge option)</li> <li>2. Feedback from the soft market testing exercise with contractors, particularly the likely cost envelope for the bridge</li> <li>3. Approval for the procurement</li> </ol>	No	Report to Executive (19/07/2016)	Inderpal Grewal 01483 444633 <a href="mailto:inderpal.grewal@guildford.gov.uk">inderpal.grewal@guildford.gov.uk</a>

		<p>route to be followed e.g. design and build contract</p> <ol style="list-style-type: none"> <li>4. Approval to appoint contractors to carry out the detailed design and build the bridge, via OJEU</li> <li>5. Approval to appoint an engineering project management firm to act as the client's agent on site</li> <li>6. Request to move monies from the provisional to the capital programme (value to be determined)</li> </ol>			Agenda item number: 6
* Page 26	Hackney Carriage Fares Review	The hackney carriage fares methodology, fares calculator and table of fares.	No	Report to Executive (19/07/2016) Incorporating comments/ recommendations of Licensing Committee (13/07/2016)	Mike Smith 01483 444387 <a href="mailto:mike.smith@guildford.gov.uk">mike.smith@guildford.gov.uk</a>
	Adoption of revised Corporate Plan	To recommend to Council the adoption of the revised Corporate Plan.	No	Report to Executive (19/07/2016) with final report to Council (26/07/2016)	Stephen Benbough 01483 444052 <a href="mailto:stephen.benbough@guildford.gov.uk">stephen.benbough@guildford.gov.uk</a>
*	Woodbridge Road Sports Ground Pavilion Refurbishment	To note the decision taken under delegated powers to move £200,000 from the provisional capital programme to the approved programme for the Woodbridge Road Sportsground pavilion redevelopment (scheme reference PL29(p)) to enable and keep on schedule the redevelopment of Woodbridge Road Sportsground Pavilion.	No	Report to Executive (19/07/2016)	Paul Stacey 01483 444720 <a href="mailto:paul.stacey@guildford.gov.uk">paul.stacey@guildford.gov.uk</a>

<p style="text-align: center;">Page 27</p>	<p>           *            Guildford Park Development#         </p>	<p>           1.To note progress with the scheme and reaffirms its decision that the Council carries out the development, including the market sale element of the project.             2.To authorise the transfer of £3 million to fund the cost of the necessary enabling works described in the report together with costs associated with procuring construction partners including design costs.             3.To authorise the Director of Community Services to let relevant contracts to allow the necessary enabling work to be carried out.             4.To agree to the appropriation of land as necessary between the General Fund and the Housing Revenue Account.         </p>	<p style="text-align: center;">Yes</p>	<p style="text-align: center;">           Report to Executive            (19/07/2016)         </p>	<p style="text-align: center;">           Phil O'Dwyer            01483 444318  <a href="mailto:phil.odwyer@guildford.gov.uk">phil.odwyer@guildford.gov.uk</a> </p>
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#An appendix to this item, which is a financial report containing commercially sensitive information, is likely to be considered in private as it will involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)."

Any person wishing to make representations in relation to the meeting being held in private for consideration of the above item, must do so in writing to: John Armstrong, Democratic Services Manager either by email: [john.armstrong@guildford.gov.uk](mailto:john.armstrong@guildford.gov.uk) or by letter at the address stated on page 2 by no later than midday Monday 11 July 2016

**COUNCIL: 26 July 2016**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
Treasury Management Annual Report 2015-16	To note the treasury management annual report for 2015-16 and approve the actual Prudential Indicators	<b>No</b>	Report to Council incorporating comments/recommendations of Executive (28/06/2016)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>
General Fund: Draft Final Accounts: 2015-16	To consider the draft accounts for 2015-16 and approve: <ul style="list-style-type: none"> <li>• any matters for inclusion in the Statement of Accounts to be signed by the Chief Financial Officer and subsequently audited by the Council's external auditors.</li> <li>• The closing of reserves that are no longer required and opening of new reserves.</li> </ul>	<b>No</b>	Report to Council incorporating comments/recommendations of Executive (28/06/2016)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>
Adoption of revised Corporate Plan	To consider and adopt the revised Corporate Plan.	<b>No</b>	Report to Council incorporating comments/recommendations of Executive (19/07/2016)	Stephen Benbough 01483 444052 <a href="mailto:stephen.benbough@guildford.gov.uk">stephen.benbough@guildford.gov.uk</a>



**COUNCIL: August 2016**

No meetings are scheduled in August of the Council

**EXECUTIVE: 30 August 2016**

<b>Key Decision (asterisk indicates that the decision is a key decision)</b>	<b>Subject</b>	<b>Decision to be taken</b>	<b>Is the matter to be dealt with in private?</b>	<b>Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.</b>	<b>Contact Officer</b>
* Page 29	Community Infrastructure Levy second Preliminary Draft Charging Schedule Consultation	That the Executive is asked to agree the preliminary draft charging schedule (PDCS) for consultation for six weeks.	<b>No</b>	Report to Executive (28/06/2016)	Tanya Mankoo-Flatt 01483 444464 <a href="mailto:tanya.mankoo-flatt@guildford.gov.uk">tanya.mankoo-flatt@guildford.gov.uk</a>

**EXECUTIVE: 27 September 2016**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*	Town Centre Regeneration Plan	To consider the Town Centre Regeneration Plan and adopt it	<b>No</b>	Report to Executive (27/09/2016)	John McEntee <a href="mailto:John.mcentee@guildford.gov.uk">John.mcentee@guildford.gov.uk</a> 07843 088255

**COUNCIL: 4 October 2016**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer

**EXECUTIVE: 25 October 2016**

<b>Key Decision (asterisk indicates that the decision is a key decision)</b>	<b>Subject</b>	<b>Decision to be taken</b>	<b>Is the matter to be dealt with in private?</b>	<b>Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.</b>	<b>Contact Officer</b>

**EXECUTIVE: 29 November 2016**

Agenda item number: 6

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
	Budget Monitoring 2016-17 and Outline Budget 2017-18	To receive a budgetary monitoring report for period April to September 2016 and to consider the outline budget for 2017-18 and related fees and charges from 1 April 2017.	<b>No</b>	Report to Executive (29/11/2016)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guilford.gov.uk">claire.morris@guilford.gov.uk</a>
* Page 32	Housing Revenue Account (HRA) Business Plan	To consider the annual update of the business plan for the (HRA) to take account of the latest information and projections available.	<b>No</b>	Report to Executive (29/11/2016) and final report to Council (06/12/2016)	Phil O'Dwyer 01483 444318 <a href="mailto:phil.odwyer@guildford.gov.uk">phil.odwyer@guildford.gov.uk</a> and Mark Jasper 01483 444846 <a href="mailto:mark.jasper@guildford.gov.uk">mark.jasper@guildford.gov.uk</a>
	Treasury Management Monitoring Report April to September 2016	To consider the Treasury Management Monitoring Report April to September 2016.	<b>No</b>	Report to Executive (29/11/2016) making recommendations to Corporate Governance and Standards Committee (24/11/2016) and Council (06/12/2016)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>
	Annual Audit Letter 2015-16	To consider the Annual audit Letter and Annual Governance Report for 2015-16	<b>No</b>	Report to Executive (29/11/2016) making	Claire Morris 01483 444827 <a href="mailto:claire.morris@guilford.gov.uk">claire.morris@guilford.gov.uk</a>

				recommendations to Corporate Governance and Standards Committee (24/11/2016) and Council (06/12/2016)	
	General Fund Outline Budget, 2017-18	To consider and approve the General Fund Outline Budget 2016-17	<b>No</b>	Report to Executive (29/11/2016)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>
	Parish Councils – concurrent function grant aid applications for assistance 2017-18	To approve the budget for 2017-18 and the parish council requests for grant aid for 2017-18.	<b>No</b>	Report to Executive (29/11/2016)	Joyce Stewart 01483 444830 <a href="mailto:joyce.stewart@guildford.gov.uk">joyce.stewart@guildford.gov.uk</a>
* Page 33	SPA Avoidance Strategy 2016-21	To adopt the SPA Avoidance Strategy 2016-21	<b>No</b>	Report to Executive (29/11/2016)	Dan Knowles 01483 444605 <a href="mailto:dan.knowles@guildford.gov.uk">dan.knowles@guildford.gov.uk</a>

**COUNCIL: 6 December 2016**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
Annual Audit Letter 2015-16	To consider the annual audit letter and annual governance report for 2015-16	<b>No</b>	Report to Council (06/12/2016) incorporating comments/recommendations of Executive (22/11/2016) and Corporate Governance and Standards Committee (24/11/2016)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>
Treasury Management Monitoring Report April – September 2016	To consider and approve the Treasury Management Monitoring Report for April to September 2016.	<b>No</b>	Report to Council (06/12/2016) incorporating comments/recommendations of Executive (22/11/2016) and Corporate Governance and Standards Committee (24/11/2016)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>
Housing Revenue Account (HRA) Business Plan	To consider and approve the annual update of the business plan for the (HRA) to take account of the latest information and projections available.	<b>No</b>	Report to Council (06/12/2016) Incorporating comments/recommendations of Executive (22/11/2016)	Phil O'Dwyer and Mark Jasper 01483 444318 and 444846 <a href="mailto:phil.odwyer@guildford.gov.uk">phil.odwyer@guildford.gov.uk</a> <a href="mailto:mark.jasper@guildford.gov.uk">mark.jasper@guildford.gov.uk</a>

Draft Timetable of Council and Committee Meetings for 2017-18	To consider and approve the draft timetable of Council and Committee meetings 2017-18	<b>No</b>	Report to Council (06/12/2016)	John Armstrong 01483 444102 <a href="mailto:john.armstrong@guildford.gov.uk">john.armstrong@guildford.gov.uk</a>
Selection of Mayor and Deputy Mayor	To approve the selection of Mayor and Deputy Mayor	<b>No</b>	Report to Council (06/12/2016)	John Armstrong 01483 444102 <a href="mailto:john.armstrong@guildford.gov.uk">john.armstrong@guildford.gov.uk</a>

**EXECUTIVE: 3 January 2017**

<b>Key Decision (asterisk indicates that the decision is a key decision)</b>	<b>Subject</b>	<b>Decision to be taken</b>	<b>Is the matter to be dealt with in private?</b>	<b>Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.</b>	<b>Contact Officer</b>
No reports at present					

**EXECUTIVE: 24 January 2017**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer	Agenda item number
Page 36	Treasury Management Annual Strategy Report 2017-18 and Prudential Indicators 2017-18 to 2021-22	To recommend to Council the adoption of the revised Treasury Management Strategy and prudential indicators.	No	Report to Executive (24/01/2017) incorporating comments/ Recommendations of Corporate Governance and Standards Committee (12/01/2017) and making recommendations to Council (08/02/2017)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>	6
	General Fund Capital Programme (2018-19 to 2021-22)	To recommend to Council the approval of the general fund capital estimates	No	Report to Executive (24/01/2017) and making recommendations to Council (08/02/2017)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>	
	Service and Financial Planning – General Fund Budget 2017-18	To recommend to Council: <ul style="list-style-type: none"> <li>- to approve the general fund revenue budget for 2015-16</li> <li>- to agree a council tax requirement</li> <li>- to declare any surplus/deficit on the Collection Fund</li> </ul>	No	Report to Executive (24/01/2017) and making recommendations to Council (08/02/2017)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>	



	Housing Revenue Account Estimates 2017-18	To recommend to Council approval of the HRA Revenue estimates, associated fees and charges, increase in rents and approval of capital programme for 2017-18.		Report to Executive (24/01/2017) and making recommendations to Council (08/02/2017)	Phil O'Dwyer 01483 444318 <a href="mailto:phil.odwyer@guildford.gov.uk">phil.odwyer@guildford.gov.uk</a> and Mark Jasper <a href="mailto:mark.jasper@guildford.gov.uk">mark.jasper@guildford.gov.uk</a>
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**COUNCIL (Budget): 8 February 2017**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
General Fund Capital Programme 2017-18 and 2021-22	To recommend to Council the approval of the general fund capital estimates.	<b>No</b>	Report to Council (08/02/2017) Incorporating comments/recommendations of Executive (24/01/2017)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>
Service and Financial Planning – General Fund Budget 2017-18	To recommend to Council the approval of the General Fund Budget 2017-18	<b>No</b>	Report to Council (08/02/2017) Incorporating comments/recommendations of Executive (24/01/2017)	Claire Morris 01483 444827 <a href="mailto:claire.morris@guildford.gov.uk">claire.morris@guildford.gov.uk</a>
Housing Revenue Account Estimates 2017-18	To recommend to Council approval of the HRA Revenue estimates, associated fees and charges, increase in rents and approval of capital programme for 2017-18.	<b>No</b>	Report to Council (08/02/2017) Incorporating comments/recommendations of Executive (24/01/2017)	Phil O'Dwyer 01483 444318 <a href="mailto:phil.odwyer@guildford.gov.uk">phil.odwyer@guildford.gov.uk</a> and Mark Jasper <a href="mailto:mark.jasper@guildford.gov.uk">mark.jasper@guildford.gov.uk</a>
Treasury Management Annual Strategy Report 2016-17 and Prudential Indicators 2017-18 to 2021-22	To recommend to Council the adoption of the revised Treasury Management Strategy and Prudential Indicators.	<b>No</b>	Report to Council (08/02/2017) Incorporating comments/recommendations of Corporate Governance and Standards Committee (12/01/2017) Executive (24/01/2017)	Victoria Worsfold 01483 444834 <a href="mailto:victoria.worsfold@guildford.gov.uk">victoria.worsfold@guildford.gov.uk</a>

**EXECUTIVE: 21 February 2017**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer

**COUNCIL (Reserve date): 28 February 2017**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer

**EXECUTIVE: 21 March 2017**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
*  Page 40	Allocation of Grants to Voluntary Organisations 2018-19	The Executive is asked to approve: <ul style="list-style-type: none"> <li>(1) The allocation of joint grant funding to voluntary organisations for 2018-19</li> <li>(2) The carry forward of any unallocated residual grant to the voluntary grant for 2018-19</li> </ul>	No	Report to Executive (21/03/2017)	John Martin 01483 444380 <a href="mailto:john.martin@guildford.gov.uk">john.martin@guildford.gov.uk</a>
*	Allocation of Community Grants 2018-19	The Executive is asked to approve: <ul style="list-style-type: none"> <li>(1) The allocation of grants through the council's community grants scheme</li> <li>(2) The carry forward of unallocated residual grant to grant funding for 2018-19</li> </ul>	No	Report to Executive (21/03/2017)	John Martin 01483 444380 <a href="mailto:john.martin@guildford.gov.uk">john.martin@guildford.gov.uk</a>

**COUNCIL: 11 April 2017**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer

**EXECUTIVE: 18 April 2017**

Key Decision (asterisk indicates that the decision is a key decision)	Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer

**UNSCHEDULED ITEMS**

Subject	Decision to be taken	Is the matter to be dealt with in private?	Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.	Contact Officer
Community Right to Bid	To consider the policy and procedures to be adopted in relation to the determination of compensation under Section 99 of the Act, together with any publicity requirements in relation to Community Right to Bid (to be reviewed before November 2013)	No	Report to Executive	Satish Mistry <a href="mailto:satish.mistry@guildford.gov.uk">satish.mistry@guildford.gov.uk</a> 01483 444042
Risk Management Strategy	To review the Risk Management Strategy	No	Report to Council incorporating comments/ recommendations of Audit and Corporate Governance Committee and Executive	Joan Poole 01483 444854 <a href="mailto:joan.poole@guildford.gov.uk">joan.poole@guildford.gov.uk</a>
Local Strategy Statement	A collaboration between Surrey Councils to co-operate function, including key areas of housing, employment, infrastructure, countryside and environment.	No	Report to Executive incorporating comments/ recommendations of the Executive Advisory Board (to be confirmed)	Stuart Harrison <a href="mailto:stuart.harrison@guildford.gov.uk">stuart.harrison@guildford.gov.uk</a> 01483 444512
Corporate Enforcement Policy	To consider the Licensing Committee's recommendations following the consideration of the consultation results. (If the Licensing Committee has responsibility for functions within the policy, the Committee will determine the policy. (*If Executive	No	Report to Licensing Committee and *Executive	Justine Fuller <a href="mailto:Justine.fuller@guildford.gov.uk">Justine.fuller@guildford.gov.uk</a> 01483 444370

<b>Subject</b>	<b>Decision to be taken</b>	<b>Is the matter to be dealt with in private?</b>	<b>Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made.</b>	<b>Contact Officer</b>
	functions are referred to within the policy, the Executive will consider and determine such matters).			

